

Members Present: Justin Tiarks, Jenny Reiling, Amy Mahdi via phone, Scott Redinger, Laura Rodriguez-Gonzalez, Katie Holmes, Nancy Dana (ex-officio)

Members Absent: Lauren Thomas, Noel Nix

Guests: Bondo Nyembwe, Paul Scanlon

Mission Statement

Through the pursuit of knowledge, character building, and service to the community, the mission of St. Paul City School is to ensure a challenging education to a diverse population.

2011-2012 Goals

Comprehensive Policy Review
Review and Revise Strategic Plan

1. **Public Forum:** Fifteen minutes are available for the public to address the board.
2. **Approval of the Agenda:** Justin called the meeting to order at 5:37. A motion is needed to approve the agenda. Jenny Reiling Moved, Laura Rodriguez Gonzalez Seconded, APPROVED.
3. **Approval of Minutes:** (Attachment A): A motion is needed to approve the October 7, 2011 minutes with revisions. Scott Redinger Moved, Jenny Reiling Seconded, APPROVED.
4. **Resignation:** The resignation of Melody Chalmers from the Board needs to be accepted.

Resolution: Be it resolved that the resignation of Melody Chalmers from the Board be accepted. Katie Holmes Moved, Jenny Reiling Seconded, APPROVED.

5. **Board Resignation/Nomination:** Teacher Amy Mahdi has been nominated to fill the open teacher seat. Amy is a special education teacher at the prek-5 building. Community member Noel Nix has been nominated to fill an open community member seat.

Resolution: Be it resolved that the Board accept the nomination of Amy Mahdi to fill the open seat of Melody Chalmers, teacher. Laura Rodriguez Gonzalez Moved, Jenny Reiling Seconded, APPROVED.

Be it resolved that the Board accept the nomination of Noel Nix to fill the open seat of community member. Jenny Reiling Moved, Katie Holmes Seconded, APPROVED.

6. Reports:

- a. **Financial Report and Finance Committee Report (Attachment B):** Current ADM is about 345, but continues to change. Lease Aid has not yet started to flow, which is normal, and it has been approved. In secondary education budget, supplies and materials are much higher than budgeted. It is likely the intervention materials which will be shifted to Title funds. Cash flow picture looks good until the state revenue stops in February. Nancy will try to shift the payments for checks 19972 to the Eagle Elevator Corporation and 19981 to Knudsen Electric to the building costs.
- b. **Executive Director's Report (Attachment C):** PPL has been approved for a situational waiver, so the first step of the reauthorization project has been approved. The state was not approved for the AYP waiver, and we are still

waiting for final decisions on the AYP status and requirements. Someone will be offered a part-time cleaning position by the end of the week.

- c. Principal update (Attachment D): We are nearly ready to present the college readiness program to the students, which includes t-shirts and pennants. We submitted a grant for the St. Paul Turnaround grant. Five staff members will be attending a summit in North Carolina for leadership development in high-performing poverty schools, with all expenses paid.

d. Committee Reports

Governance Committee – Approval of MDE policies (Attachment I)

Resolution to approve policy 801A, 801B and 801C.

Resolution: Be it resolved that policies 801A, 801B and 801C are approved. Laura Rodriguez Gonzalez Moved, Jenny Reiling Seconded, APPROVED.

Board Development Committee: First goal was to approve a recruitment calendar, which is put on hold until a Karen interpreter has been secured. The committee would also like to increase their presence at parent events. The staff grant-writing committee continues to look for new grants.

Committee membership and expectations

- e. Preschool Update (Attachment E)
- f. Curriculum Update (Attachment F)
- g. Special Education Update (Attachment G)
- h. English Language Learner Update (Attachment H): A teacher has been hired to fill the open 4/5 teacher position.

7. **Learning Year Update** (Attachment J): Nancy provided the application form and a quick budget. We also examined the Intake form and Continual Learning Plan that is required for each participating student. New schools will likely be audited to be sure that we are following protocols. We need to address our stakeholders before we approve the Learning Year. We need to approach teachers and parents. We need to present the information and have a survey available. We will use the data to make our decision in December. Board members will meet on Monday, Nov 21st to discuss a script and create a survey. Staff will be informed on Tuesday, Nov 22nd and parents will be surveyed at the roller skating event or contacted by Olga and Mai Zia. We need to ensure scripts are in all native languages. Bondo will have two options prepared for our Monday meeting. Parents will be asked, “Would you send your student to school if we had a summer option?”

8. **Resignation/Approval of Letters of Agreement:** The resignation of Mary Hedenstrom needs to be accepted. The following staff are being presented for approval for hire:

Jennifer Pelton, 4th grade teacher

Naomi Campbell, Math Specialist

Jean Seabury, 4/5 EL teacher

Resolution: Be it resolved that the resignation of Mary Hedenstrom be accepted. Jenny Reiling Moved, Laura Rodriguez Gonzalez Seconded, APPROVED.

Be it resolved that the staff listed above be approved for hire. Jenny Reiling Moved, Katie Holmes Seconded, APPROVED.

9. Items to be Considered at the Next Meeting:

Wish List on curriculum
Data and decision on Learning Year

10. Next Meeting: December 20, 2011 at 5:30 pm

Discussion of meeting times and date change for the remainder of the year

11. Future Agenda Priorities: Time permitting, the Board is urged to examine this list to consider additions and the relative importance for future agendas.

- Social Action/ Community Service Report
- Academic Dashboard

12. Adjourned at 7:20. Jenny Reiling Moved, Katie Holmes Moved, APPROVED.